

California Department of Justice
DIVISION OF CALIFORNIA
JUSTICE INFORMATION SERVICES
Nick L. Dedier, Director/CIO



INFORMATION BULLETIN

Subject:

Implementation of Test/Training Message Keys (TMKEs) for the Supervised Release File (SRF) Program

No.

05-18-BC1A

Date:

6/16/05

Contact for information:

Supervised Release File Program
(916) 227-4816

TO: ALL CALIFORNIA LAW ENFORCEMENT AND CRIMINAL JUSTICE AGENCIES

The California Department of Justice Supervised Release File (SRF) system now has a full set of test/training message keys (TMKEs) to support testing and training activities of agencies using SRF.

These message keys were implemented to eliminate the use of the production database for testing and training activities of participating agencies. All agencies currently using the production message keys to conduct training and testing activities must stop using them and start using the TMKEs instead. DOJ also requests that agencies that currently have test and training records in the production SRF database cancel/clear them as soon as possible.

These TMKEs will support both Entry Level 1 (California SRF Only) and Entry Level 2 (California and National Crime Information Center (NCIC) SRF). Records entered or modified as Entry Level 2 will also be passed to the test/training instance of the NCIC SRF. Therefore, these TMKEs fully support agency testing and training requirements.

Please also refer to the SRF Information Bulletin, entitled Implementation of NCIC Standards and NCIC SRF Entry/Modify/Cancel Capability for the Supervised Release File (SRF) Program, released concurrently with this Bulletin for more information on the NCIC SRF.

All of the standard SRF MKEs can be designated as Test/Training transactions by simply adding a "T" prefix to the production MKE. For example, a test entry transaction TMKE for a County Probation record would be "TEPR." The modification TMKE for that record would be "TMPR," and the cancel/clear TMKE would be "TXVC."

All records entered using the TMKEs will be automatically purged by the SRF system after eight days unless the discharge date (End Date of Supervision-EDS, formerly DSC) of that record would have it expire prior to eight days from the entry date. In that case, SRF will automatically cancel the record based on the EDS.

Section 10, Supervised Release File of the CA DOJ CJIS Manual, is currently being revised to reflect these NCIC associated changes and other SRF system changes that have occurred since the last (1997) edition of the CA DOJ CJIS Manual and should be available on CLEW and LEAWEB no later than the end July 2005.

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The revised Section 10 will be available for download from both the California Law Enforcement Web (CLEW) and LEAWEB.

To obtain a CLEW access account go to <http://justice.doj.ca.gov/clew/>, click on the line, "Need a UserID and password? - Click here," then complete the account application screen and submit your data.

LEAWEB agencies may find additional LEAWEB specific information in the "What's New in LEAWEB" area of LEAWEB.

Please direct any questions regarding the SRF system to the SRF Unit of the Violent Crime Information Center at (916) 227-4816 or vcic.srf@doj.ca.gov.

Sincerely,

DOUG SMITH, Deputy
Division of California Justice Information Services

For BILL LOCKYER
Attorney General